



# Code of Conduct for Parents, Caregivers and visitors

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## 1. INTRODUCTION

- 1.1 This Code of Conduct is aligned with the Values and Vision and Mission of Brisbane Catholic Education. As such it applies to all parents, carers, volunteers, or visitors to Southern Cross Catholic College.
- 1.2 Southern Cross Catholic College is a community that strives to live out the Gospel values which were assigned to us by Jesus. We acknowledge the formative role played by parents and caregivers in the development of their children. As such it is the College's objective to build a harmonious community where children excel and flourish.
- 1.3 Our Code of Conduct is designed to guide parents and caregivers in their dealings with staff, other parents, students, and the wider College Community. It aims to support the resolution of issues which arise in our school context.
- 1.4 A Code of Conduct for parents, caregivers and visitors ensures everyone is able to operate in a safe, harmonious manner which ensures students, staff, parents and other members of the Southern Cross Catholic College community are not subjected to aggressive, hostile or violent behaviours. Parents, Caregivers, and visitors are expected to treat all persons associated with the College with respect and courtesy.

## 2. Parent, Caregivers and Visitor requirements when on College property.

### **Parents, caregivers and visitors must:**

- (a) Comply with all College policies and procedures.
- (b) Comply with relevant legal requirements.
- (c) Comply with the requirements of any Court Orders, in particular custody and access arrangements.
- (d) Must report to the College Reception upon arrival at the campus.
- (e) Treat all members of the Southern Cross Catholic College community with courtesy and respect.
- (f) Accept the authority of college staff when on campus and comply with directions.

### **3. Parent, Caregivers and Visitors onsite behaviour expectations.**

- (a) Behaviour in the presence of students, staff, parents and caregivers and other College visitors must not cause alarm or concern to any members of the Southern Cross community.
- (b) Parents, Caregivers, and visitors must speak to all members of the community, including staff, students, and other adults in a respectful manner. The use of offensive language, such as swearing, is unacceptable at any time.
- (c) It is not acceptable for parents, caregivers, and visitors to interrupt the learning environment of the school including entering classrooms without permission.
- (d) Parents, Caregivers and visitors must not approach another adult or student regarding any incidents or issues. If there is a concern it must be raised with the relevant teacher or Leadership Team member. The preferred method to do this is to either phone the campus office or email the teacher raising the concern and request a meeting. To contact the relevant campus, click here - [Key Contacts](#)
- (e) Gossip and hearsay are to be discouraged. Appropriate protocols for communication with staff, such as making appointments to speak with teachers if necessary, must be followed.
- (f) All members of the Southern Cross Catholic College Community must be mindful of the hurt and damage social media may cause to members of the College community.

### **4. Parents and Caregivers rights.**

- (a) To be treated with respect and courtesy by staff, students, and other parents.
- (b) To be listened to and be clearly communicated with by College Staff.
- (c) To have a timely response to any concerns raised.
- (d) To be treated in a professional and polite manner by staff.
- (e) To have matters treated with confidentiality.
- (f) To be welcomed into the College community for special events such as religious, academic, sporting carnivals and cultural events.

## **CONCLUSION**

The Southern Cross Catholic College Code of Conduct applies to all parents, Caregivers and visitors who interact with our College and its community members. It applies to all College and College-sponsored events within and outside of school hours. The Code of Conduct has been constructed in line with the Vision and Mission of Catholic Education in Brisbane Catholic Education.