

 *flexischools*



To setup Flexischools, follow these two simple steps.

STUDENTS:

Register your ID Card. TAP at the School Printer.

- 1) TAP the card on the printers in either the Library or at Student Services
- 2) Enter your SCHOOL USERNAME and PASSWORD in order to register your card against your name.

This will automatically connect your ID card to enable you to use Flexischools tap feature at the tuckshop.

PARENTS:

A Flexischool account needs to be created with the Student Number to make the card active.

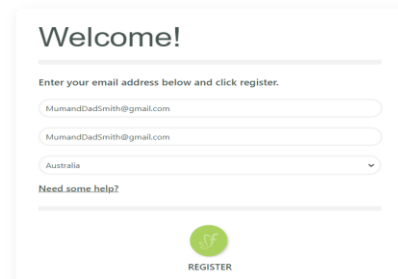
- To register with Flexischools you will need the Student ID Number printed on the front of the Student ID **WITHOUT THE “s”**



- The ID Number to register with Flexischools is 123456
Simply REMOVE THE “S” in the example above , John Smith’s Student ID number is 123456 (Follow the instructions on the next page)

Setting up a Flexischools account

If you do not have a Flexischools account, simply go to www.flexischools.com.au or download the Flexischools App and click Register. You will be sent an email with further instructions on how to complete the registration.

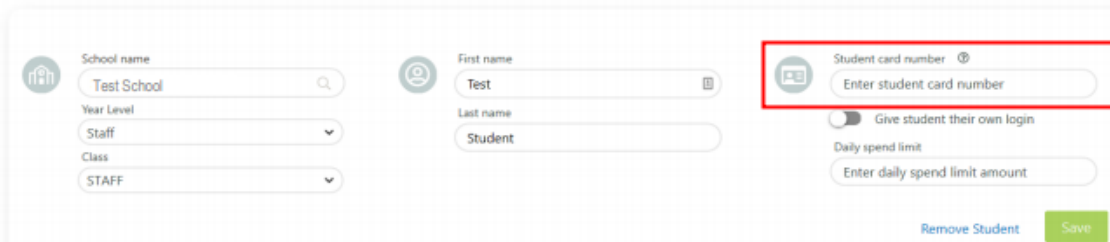
The image shows a "Welcome!" registration form. At the top, it says "Welcome!" and "Enter your email address below and click register." There are two input fields for email, both containing "MumandDaSmith@gmail.com". Below the email fields is a dropdown menu for "Australia". At the bottom of the form, there is a link that says "Need some help?" and a green "REGISTER" button.

You can activate a student card during the registration by entering your **Student Card Number** in the field as shown below.

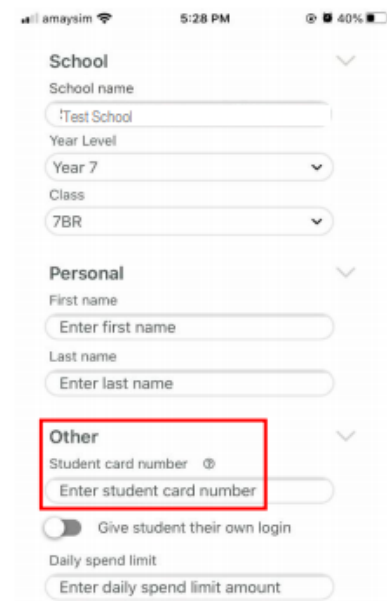
Note: This is located below the barcode on your student card.

Desktop View

Settings

The image shows a desktop view of the "Settings" page. It is divided into three columns. The first column contains "School name" (Test School), "Year Level" (Staff), "Class" (STAFF), and "STAFF". The second column contains "First name" (Test), "Last name" (Student), and "Student". The third column contains "Student card number" (with a red box around the input field), "Give student their own login" (toggle), "Daily spend limit" (with an input field for "Enter daily spend limit amount"), and "Remove Student" and "Save" buttons.

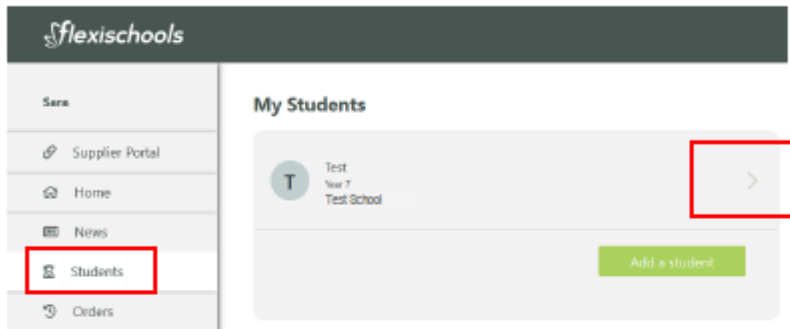
App View

The image shows an app view of the "Settings" page. At the top, it shows the status bar with "amaysim", "5:28 PM", and "40%". Below that, there are three sections: "School" (with "School name" as "Test School", "Year Level" as "Year 7", and "Class" as "7BR"), "Personal" (with "First name" and "Last name" input fields), and "Other" (with "Student card number" input field highlighted by a red box, "Give student their own login" toggle, and "Daily spend limit" input field).

Adding card payments to an existing Flexischools account

If you already have a Flexischools account, you can link a student card to your account by adding the card number to a student's details under 'Students' in your Flexischools account.

Desktop View



App View

If you are using the Flexischools App, click on the "profile" button at the bottom right and then click on "Students". Click on the student you wish to edit and press the edit pencil at the top right.

