

 *flexischools*



To setup Flexischools, follow these two simple steps.

STUDENTS:

Register your ID Card. TAP at the School Printer.

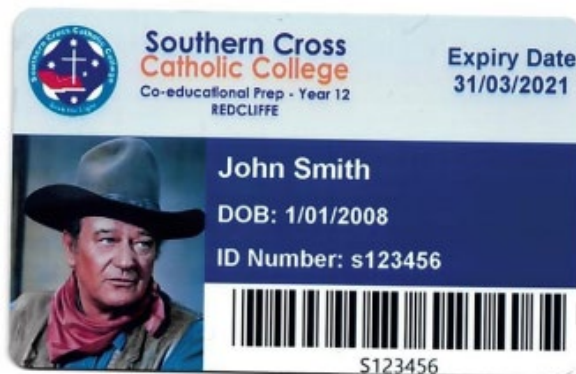
- 1) TAP the card on the printers in either the Library or at Student Services
- 2) Enter your SCHOOL USERNAME and PASSWORD in order to register your card against your name.

This will automatically connect your ID card to enable you to use Flexischools tap feature at the tuckshop.

PARENTS:

A Flexischool account needs to be created with the Student Number to make the card active.

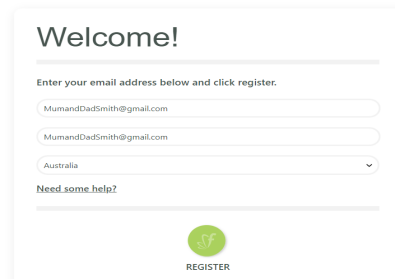
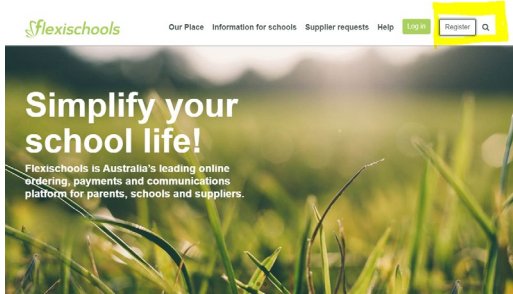
- To register with Flexischools you will need the Student ID Number printed on the front of the Student ID **WITHOUT THE “s”**



- The ID Number to register with Flexischools is 123456
Simply REMOVE THE “S” in the example above , John Smith’s Student ID number is 123456 (Follow the instructions on the next page)

Setting up a Flexischools account

If you do not have a Flexischools account, simply go to www.flexischools.com.au or download the Flexischools App and click Register. You will be sent an email with further instructions on how to complete the registration.

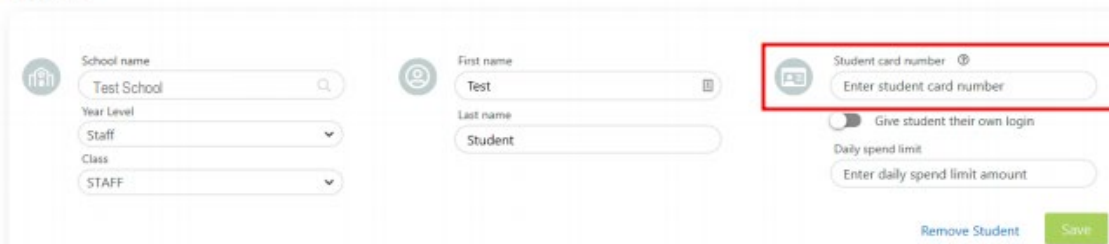
The image shows a "Welcome!" registration form. It has a title "Welcome!" and a sub-header "Enter your email address below and click register." Below this are two input fields for email addresses, both containing "MumandDadSmith@gmail.com". There is a dropdown menu for "Australia" and a "Need some help?" link. At the bottom, there is a green circular icon with a white "F" and the word "REGISTER" below it.

You can activate a student card during the registration by entering your **Student Card Number** in the field as shown below.

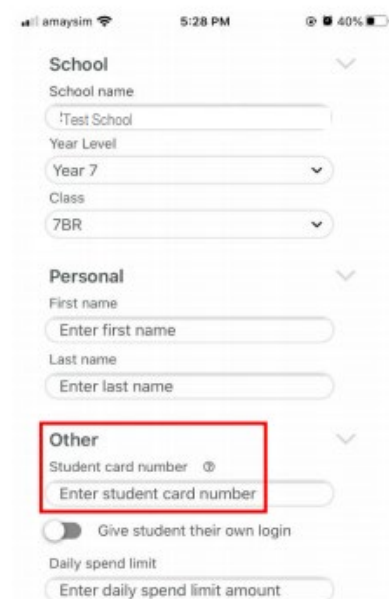
Note: This is located below the barcode on your student card.

Desktop View

Settings

The image shows a desktop view of the "Settings" page. It has three main sections. The first section is for "School name" with a search icon, containing "Test School". The second section is for "Personal" information, with "First name" set to "Test" and "Last name" set to "Student". The third section is for "Student card number", which is highlighted with a red box. It contains a text input field with the placeholder "Enter student card number". Below this is a toggle switch for "Give student their own login" which is currently off. There is also a "Daily spend limit" section with a text input field for "Enter daily spend limit amount". At the bottom right, there are "Remove Student" and "Save" buttons.

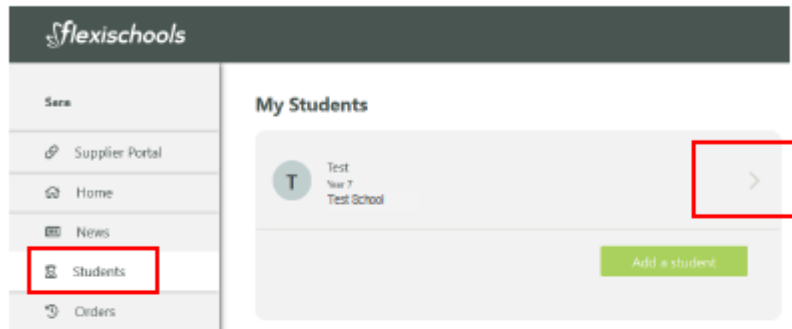
App View

The image shows the "Settings" page on a mobile app. At the top, it shows the carrier "amaysim", the time "5:28 PM", and the battery level "40%". The settings are organized into sections: "School" with "School name" (Test School), "Year Level" (Year 7), and "Class" (7BR); "Personal" with "First name" (Enter first name) and "Last name" (Enter last name); and "Other" with "Student card number" (Enter student card number), "Give student their own login" (toggle off), and "Daily spend limit" (Enter daily spend limit amount). The "Student card number" field is highlighted with a red box.

Adding card payments to an existing Flexischools account

If you already have a Flexischools account, you can link a student card to your account by adding the card number to a student's details under 'Students' in your Flexischools account.

Desktop View



App View

If you are using the Flexischools App, click on the "profile" button at the bottom right and then click on "Students". Click on the student you wish to edit and press the edit pencil at the top right.

